

Raysfield Infant School

Raysfield Junior School

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REOPENING RAYSFIELD SEPTEMBER 2020

Tuesday 14th July 2020

Dear Parents and Carers,

I would like to thank you for your patience in receiving this information regarding September. There has been a lot of guidance to read through and digest and many considerations to make in order to welcome all of our children back to school. We are very keen to enable everyone to return on **Monday 7th September** and want to ensure the measures we have put in place will keep our children, parents and staff safe. We will be offering full time schooling for every pupil from Monday 7th September.

We recognise that the absence from school will have caused anxiety for some of our young people and this might be present when they return. Therefore, we have planned an exciting start to the year with a curriculum that will be enjoyable for all. We have been very busy understanding the core elements that have been missed from this academic year and ensuring those skills are implemented into term one.

Team Raysfield will be here in September ready to welcome you all back with a motivating curriculum, routine lessons and most importantly a smile and welcoming approach for all our children. We cannot wait to have you all back!

In the new guidance from DfE and our local authority, the bubble approach has now been widened to allow larger groups of pupils to be in a bubble. This is to allow for track, trace and test to be implemented if there was an outbreak of COVID at our setting. Our approach will be to bubble whole year groups in order to effectively track, trace, and contact, if necessary.

Below is an outline of our current plans for reopening. We hope the following information will help you to understand our approach to school in September. I will write to you again at the very beginning of September to confirm arrangements and provide more specific class-related detail, in case guidance changes during the summer break. I have also attached some FAQs from the Local Authority regarding the COVID situation in South Gloucestershire and what you can expect to happen if there was a local outbreak.

What will happen when I bring my child to school on Monday 7th September?

- All classrooms will be open and you will be contacted during w/c 1st September to show you where you will need to line up and what door you will enter through.
- We will still operate a one-way system for every class to prevent congestion on the playground. We will send some pictures on dojo at the beginning of Term 1.
- Every class will have a designated place for dropping off and picking up.
- When dropping your child at school and picking them up, we will be asking parents and carers to respect social distancing regulations, and wear masks if distancing is too difficult to maintain.

It will be important that you drop off and pick up your child promptly at the designated start and finish time below, which will be shared again during w/c 1st September.

Please use email, dojo or phone the office if you would like to get a message to the staff rather than have a face to face conversation at the beginning or end of the day.

	EYFS	Key Stage One	Key Stage Two		
	Reception class	Years 1 and 2	Year 3 and 4	Year 5	Year 6
START TIME	9:00	8:45	8:55	8:45	8:45
FINISH TIME	3:15	3:15	3:20	3:15	3:15
LOCATION FOR DROP OFF AND PICK UP	Classroom doors on the playground on the key stage one site. This area borders the key stage two playground. Please note: these times refer to when the children are in full time w/c 21st September	The drop off and pick up point will be outside the classrooms. Please note: children in Year 1 in September will be in the same classroom areas. Year 2 will be where their Year 1 classrooms were.	The children will need to line up outside their classroom doors. Their classrooms will be on the ground floor of the Key Stage 2 site. The children will exit from their classrooms.	On the smaller playground at the back of Key stage 2 (junior) site, where the Playpod is. The children will need to line up and be collected by their teacher at 8:45	On the large playground at the front of the Key stage 2 (junior) site. The children will need to line up and be collected by their teacher at 8:45

In school, we will stick tightly to these times in order to prevent congestion on the playground. Please make sure you are also precise about the timing and do not come too early or late.

How can I prepare my child/children for attending?

- Please read the social story to help us all learn how to ‘social distance’ and behave during this time. The social story can be found on the school’s website: <https://www.raysfieldschoolsfederation.org.uk/wp-content/uploads/2020/05/Social-story.docx.pdf> We will also be reading it and encouraging children to learn the 5 ‘s’. We know you will feel anxious, but please talk positively. If you are confident – your children will be too.
- Please take your child’s temperature every day before they leave for school. If it is over the 37.8 recommended temperature, please do not bring them to school.
- Please ask them to wash their hands thoroughly before leaving home and we will make sure they wash their hands when they first enter and leave the classroom.

How will school prepare my child/children for September?

- We have removed soft furnishings and resources will be cleaned regularly and shared in cohort bubbles but not with other cohorts of children. We will provide a **virtual tour** on dojo for all of your children, which you will be able to watch before Monday 7th September.
- A box of cleaning products will be used throughout the day to wipe down tables and resources used by the children (one box of cleaning products for each bubble). All resources will be cleaned at the end of the day.
- PPE will ONLY be worn when children need intimate care or are unwell i.e. sick. There are designated spaces within the school for these children to go to. If a child is unwell with COVID 19

symptoms, they will be tested. If the child has a positive test for COVID, the bubble will self-isolate.

- Designated toilets for each cohort will be used. The children will be taught about how to use these and only 2 children will be allowed in at any one time.
- Regular and good hygiene routines will be in place throughout the day in school.

What will happen at lunchtime?

- The kitchen will be providing a **full menu** of food. Children in Key Stage 2 will have their lunch in their classrooms. Children in Key Stage 1 will eat in the dining hall on the key stage 2 site – this will happen in shifts, where tables will be cleaned in between service.
- Each year group bubble has a designated play space in order to reduce the interaction between groups.
- Each year will be assigned staff to work with them during lunch time.
- **Use Parent Pay** to book lunches. This service will be back to normal.
- You may provide packed lunch for your child, if you wish to.

Will Breakfast Club be available?

- Breakfast Club will be operating as normal and you can book through Parent Pay, as usual.
- Breakfast Club will group the children into two parts Key Stage one and Key Stage two so we can track and trace if necessary.

Will the After School Club be available?

- We work closely with Mrs Frampton, and this service will be available from Monday 7th September. Please see details on the website if you would like to book a place for your child <https://www.raysfieldschoolsfederation.org.uk/after-school-club/>

Good communication through this process and going forward is essential. However, we do ask parents to please use email, dojo or phone the office if you would like to get a message to the staff rather than have a conversation at the beginning or end of the day.

During Term 6 we have had almost 150 young people back on site every day and it has been incredibly positive and both staff, parents and pupils have quickly got used to the 'new normal'. We have adapted to new routines, regular risk assessments and maintained high levels of cleaning. However, more importantly, our children have enjoyed learning and laughing together again. At Raysfield, we feel prepared and confident to welcome your children back to school on Monday 7th September. We are expecting our Raysfield children to attend everyday they are well and we look forward to seeing you all then 😊

Many thanks for your continued support. Please do not hesitate to email any questions you have to office@raysfieldfederation.org.uk

Very best wishes,

Mrs Claire Hill